

**APPROVAL FOR SALE OF REAL ESTATE FORM**

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**INFORMATION ON PROPERTY BEING SOLD:**

PROPERTY ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ COUNTY \_\_\_\_\_ STATE \_\_\_\_\_

\_\_\_\_\_ vacant land ONLY \_\_\_\_\_ church building with land \_\_\_\_\_ rental property

Estimated market value of property: \$ \_\_\_\_\_

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**APPROVALS**

Approvals consist of both legislative (Congregation) and administrative (Mission Center). Approvals MUST be received prior to final closing of a purchase or sale of real estate.

**SECURING LEGISLATIVE APPROVALS:**

- 1) Congregational Pastor and Financial Officer sign and date Approval form below.
- 2) Attach a copy of the minutes from Congregation's business meeting approving the sale.
- 3) Forward completed and signed Approval Form along with congregation's business meeting minutes to the Mission Center President and Financial Officer for approval signatures.

**SECURING ADMINISTRATIVE APPROVALS:**

- 1) Mission Center President and Financial Officer sign and date Approval Form below.
- 2) Forward the completed and signed Approval form with all the original signatures, and Congregation's business meeting minutes to:

Penny L. Edwards, Paralegal  
Community of Christ/Legal Services  
1001 W. Walnut  
Independence, MO 64050  
pedwards@cofchrist.org

\_\_\_\_\_ Congregation

Congregational Business minutes attached: \_\_\_\_\_ Dated: \_\_\_\_\_

Pastor's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Financial Officer's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

\_\_\_\_\_ Mission Center

President's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Financial Officer's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_