Community of Christ

Add Your Congregation Information to Google
It is critical that Community of Christ congregations have up-to-date information about themselves on Google. This is a popular search engine and seekers likely will use Google before visiting your congregation.

Use this step-by-step resource to add and edit your congregation’s information on Google.

If your congregation has questions about this process, email Communications at Communications@CofChrist.org.

Follow these steps to put your congregation’s information on Google:

2. Click START NOW in the top right corner.

![Google My Business](https://support.google.com/business)
3. Sign in to your Google account or create one.

4. You will see a map.

Enter your congregation name and address in the search box in the top left corner.

a. If you see your congregation
   i. Click your congregation listing in the search results.
   ii. You will see the option to confirm your congregation.
      Click **Continue**.
b. If someone else has verified your congregation
   i. Click **Request ownership** and follow the steps to claim your congregation.
   Visit [https://support.google.com/business/answer/4566671](https://support.google.com/business/answer/4566671) to learn more about requesting rights to your congregation.

c. If you do not see your congregation
   i. At the bottom of the search results, click **Add your business.**
   ii. Complete the form and click **Continue**.

5 Review your congregation information. If any of the information is incorrect, Google highly recommends that you correct the information now. To correct it:

a. Click **Verify later**.

b. Click **Info** at the top of the page.

c. Correct the errors.

d. When you are done, click **Done editing** at the bottom of the page.

6 Click **Mail** in the top left corner of the webpage.

Visit [https://support.google.com/business/topic/4854193?hl=en&ref_topic=4596754](https://support.google.com/business/topic/4854193?hl=en&ref_topic=4596754) for more information on how to verify your congregation on Google.
Enter your name (or the name of the person who will verify your congregation) into the form.

Click **Send postcard**.

Within a few weeks, you will receive a postcard from Google at your congregation. The postcard will include a unique verification code.

When you receive your postcard, visit [google.com/business](http://google.com/business).

Sign in to your account.

Click **Enter code** in the blue banner at the top of the webpage.
Follow the instructions to enter the verification code from your postcard.

You are done! You can edit your business information, respond to comments, and add photos.

Visit [https://support.google.com/business/answer/2911778?hl=en&ref_topic=4854193](https://support.google.com/business/answer/2911778?hl=en&ref_topic=4854193) for more information on how to add or claim your congregation on Google.

Visit [support.google.com/business](https://support.google.com/business) for all helps, FAQs, and videos.