



# Community of Christ

## Rio Grande Mission Center & Juan Tabo Congregation Position Description

<b>Date</b>	October 1, 2020
<b>Title</b>	Full Time Minister
<b>Education Requirements</b>	Bachelor's Degree or equivalent experience
<b>Experience Required/Desired</b>	3 years of service as any combination of the following: Seventy (preferred), Elder, or High Priest in Community of Christ; adhering to all guidelines and policies for priesthood in Community of Christ
<b>Immediate Supervisor</b>	Rio Grande Mission Center President (currently John Williams) And Juan Tabo Pastor (currently Judy Williams)
<b>Employment Status</b>	<input checked="" type="checkbox"/> <b>Full Time</b> (40 hours per week) <input type="checkbox"/> <b>Part Time</b> (20 hours or more per week) <i>List hours per week: 24 hours per week</i> <input type="checkbox"/> <b>Part Time</b> (under 20 hours per week)

<b>Summary of Position</b>	<p><b>Goal: Add revitalizing ministry for the Rio Grande Mission Center (RGMC) and the Juan Tabo Congregation (JTC) by hiring a new full-time minister to serve both organizations (50% time for each).</b></p> <p><b>Intent:</b> It is the intent of the RGMC and the JTC that the main thrust of the full-time minister be "missional" and that administrative tasks be primarily the responsibility of other persons in the leadership teams.</p>
<b>Essential Functions</b>	<p><b>The minister must have a proven track record (supported by resume and references) of:</b></p> <ol style="list-style-type: none"> <li>1. Upholding the Mission Initiatives and Enduring Principles of Community of Christ</li> <li>2. Demonstrating leadership skills in both congregation and mission center settings</li> <li>3. Good preaching and teaching skills</li> <li>4. * Being comfortable in meeting new people of all ages, genders, races, economic levels, and others marginalized for any reason outside the walls of the church; establish rapport, foster inclusiveness, and share witness in various community settings</li> <li>5. * Having passion and applicable skills for ministering to younger generations</li> </ol>

6. A physically active and healthy personal lifestyle (as demonstrated by hobbies and interests, participation in other organizations, etc.)
7. Be aware of, and responsive to, the changing needs and focus of Christian faith discipling in the 21<sup>st</sup> century Western world.

**\* Note: These 2 items are highest priority in the job description**

**Other Job Requirements specific to:**

**RGMC:**

1. Serve 50% time as a member of the RGMC Presidency Team
2. Work with the RGMC leadership team and local pastors to establish and implement strategies of ministry to reach the younger generations.
3. Be willing and able to drive to (destinations up to 450 miles) and spend more than one day per visit in all RGMC congregations (currently 7 besides JTC). Visit each congregation at least twice a year. Normally this visit will include participation in a worship service (per the suggestion of the host pastor this could be preaching, sharing a testimony, or teaching a class), but the visit should also include getting to know the people in their homes or other settings, and advising and working with pastors on missional possibilities.
4. Work to involve, mentor and support the existing volunteer RGMC Invitational Support Minister in missional opportunities
5. Attend and be active in ministerial roles at Family Reunions, Camps, Retreats, RGMC Conferences, and possibly Graceland Spectacular.
6. Become familiar with and utilize all current RGMC electronic media venues to communicate. The current list being used in the RGMC includes: Zoom meetings, Streaming video of in-person worship over the internet, RGMC web site, RGMC email distribution list, RGMC Facebook page, and RGMC monthly newsletter via email.

**JTC:**

1. Serve 50% time in the "Co-Pastorate" of the congregation. (The co-pastorate could be 1-2 others. Normally another Co-pastor would be the pastor of record, i.e. in charge of administrative items.)
2. Live in Albuquerque, NM, or a surrounding suburb
3. Be the worship leader (responsible for planning and being in charge), or give the sermon/message/talk in at least one worship service per 2 months (on average)
4. \* In coordination with the Co-Pastorate, come up with ideas and initiate (or help initiate) ministries to younger generations. (Examples could be, but are not limited to, one or more of: house church groups, coffee house, ministries to families, young adults, youth, the poor, LGTBQ groups, seekers, etc.) It is expected that the hired minister gain buy-in from the Co-Pastorate and the congregation before initiating a new ministry. (The intent is to not expect the hired minister to "do it all by themselves" but to get buy-in and participative help from the congregation for unified understanding and support of new missional activities.)
5. Advise the Co-pastorate, but not be responsible for administrative items, i.e. attend and be supportive of congregation planning sessions, worship scheduling sessions, priesthood meetings, business meetings and other congregation administrative meetings.

**\* Note: This is the highest priority item.**



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<b>Competencies/Skills</b>	As indicated above in "Essential Functions"  <b>Other Desirable (but not required) Skills and Characteristics</b> <ul style="list-style-type: none"> <li>• Have musical skills of some type (singing, playing guitar or some other instrument, etc.)</li> </ul>
<b>Supervisory Responsibility</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes, please say how many staff and what positions are being supervised. <a href="#">Click here to enter text.</a>
<b>Other Duties</b>	Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Other duties, responsibilities and activities may be assigned when necessary.
<b>Registered Youth Worker</b>	Employee is required to be a registered youth worker with Community of Christ or be able to register within 30 days of hire date
<b>Grade</b>	<b>2</b>
<b>Ministerial Status</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Overtime Status</b>	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt

*This job description is approved by the following:*

Printed Name	Signature	Date
Immediate Supervisor John Williams, Mission Center President		10-1-2020
Apostle		10-2-2020