



Community of Christ

Headwaters Mission Center Summer Camp Nurse Job Description

Type of Position: Temporary/seasonal – part-time, no benefits

Pay: \$3000 total. Payment schedule: \$1000 after each camp.

Required available dates: June 20-24 (Jr. High Camp), July 11-17 (Reunion), August 1-5 (Jr. Camp)

Location: Jr. High Camp and Reunion will be held at the Association Retreat Center in Osceola, WI and Jr. Camp will be held at Expeditions Unlimited in Baraboo, WI

Requirements:

- Current licensure as an RN, LPN, CNA, EMT, or medical doctor.
- Community of Christ Youth Worker certification by the time the camping season begins.
- Willingness to work with CampDoc, an online program that we use for registration and medical tracking and information. Assistance will be provided in learning the program prior to camp.

Responsibilities:

- Reviews all health forms and provides a health screening of participants during the event check-in.
- Communicates with director any health-related concerns about participants.
- Assist the director in developing an emergency response plan should the nature of the incident exceed the capability of the medical staff on site.
- Have knowledge of and driving directions to the medical facility closest to the event location.
- If participants are under 18 and have brought medications to the event, the medical staff is responsible for proper storage and administration of these medications.
- Follows Headwaters mission center policy regarding the distribution and administration of over the counter medications.
- Provides first aid and medical care within their legal scope of practice.
- Maintains participant confidentiality following HIPPA laws.
- Ensures appropriate first aid supplies are available at event.
- Completes proper documentation of medication administration and medical care provided. Is responsible for submitting these records to the director at the end of the event.

Requirements of all Headwaters Mission Center Camp Staff:

Each event is comprised of staff members and participants. Each staff member has a big impact on creating a Christ-like community and contributing to the success of the event. It is desired that the staff have the following mindsets and qualities:

- Values the worth of each participant and staff member
- Is aware of unfolding needs as they occur and Is flexible and able to respond appropriately.
- Follows safety and risk management policies of Community of Christ and Headwaters mission center.
- Follows all Headwaters mission center policies for gathering ministries events.
- Possesses emotional and spiritual maturity appropriate for a given role.
- Willing and able to communicate and work with other staff members as a team.
- Is sensitive and committed to supporting the physical, social, psychological, emotional and spiritual needs of participants.
- Has skills in planning, coordinating and implementing activities for their given role.
- Is a living example of his or her faith.
- Is aware of the gathering ministries vision/goals and their event theme/goals in directing their planning of activities.
- Communicates any concerns they have regarding participant's safety and well-being with the director.

If interested, please send a letter of interest, resume and three references to:

Chris Davisdon
2168 Palmer Dr.
Asbury, IA 52002
cdavisdon@headwatersmc.org