

**APPROVAL FOR BUILDING PROJECT**

=====

TYPE OF PROJECT:

- \_\_\_\_\_ New facility
- \_\_\_\_\_ Addition to present facility
- \_\_\_\_\_ Major repairs/maintenance to present facility
- \_\_\_\_\_ Other. Please explain: \_\_\_\_\_

ESTIMATED PROJECT COST: \$ \_\_\_\_\_

=====

**APPROVALS**

Approvals consist of both legislative (Congregation) and administrative (Mission Center). Approvals, along with the minutes can be e-mailed to [pedwards@cofchrist.org](mailto:pedwards@cofchrist.org) with the approval form information provided below to follow.

**SECURING LEGISLATIVE APPROVALS:**

- 1) Congregational Pastor and Financial Officer to approve the project, project cost, and loan if needed.
- 2) Congregation must meet to discuss and approve the project, project cost, and loan if needed.
- 3) HWRF loan application to be completed, if World Church funds are needed.
- 4) Forward business meeting minutes, Pastor and CFO approvals, along with loan application if needed, to the Mission Center President and Financial Officer for approval signatures, with copy to Legal Services.

**SECURING ADMINISTRATIVE APPROVALS:**

- 1) Mission Center President and Financial Officer to send approve of the project, project cost, loan application, to Legal Services.
- 2) Forward the completed and signed Approval form with the original signatures, and Congregation's business meeting minutes, and Mission Center officers letter of support to:

Penny L. Edwards, Paralegal  
Community of Christ/Legal Services  
1001 W. Walnut  
Independence, MO 64050  
[pedwards@cofchrist.org](mailto:pedwards@cofchrist.org)

\_\_\_\_\_ Congregation

Congregational Business minutes attached: \_\_\_\_\_ Dated: \_\_\_\_\_

Pastor's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Financial Officer's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

\_\_\_\_\_ Mission Center

President's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Financial Officer's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_