



Community of Christ

CHRIST'S MISSION, OUR MISSION

March 2, 2018

To: Members, leadership

Re: Historical records update

Dear friends,

We're updating our historical information here at International Headquarters, and we need your help.

Believe it or not, the last historical documents request made to congregations was in 1922. We're asking congregations to send materials no longer in use — scrapbooks, guest books, previous historians' materials, branch secretary minutes, membership records or photographs — to the church archives at the Temple in Independence as permissible by law. (Congregations should continue to send historical information to their mission centers, if this is what is currently done.)

There is no specific deadline for the historical materials, so they can be sent or transported to the Temple as it's convenient.

Materials received will be stored in the archives and be used to accurately share our church story with future generations. **Materials will not be returned to participating congregations.** We suggest the materials be scanned and the electronic form (USB drive, CD, PDF) be sent. Mail materials to Community of Christ Archives, 1001 W. Walnut St., Independence, MO, 64050, or send by Google Drive. If you have questions: rkillbrew@CofChrist.org.

Some tips:

- Keep documents in the same temperature and humidity that would be comfortable for people.
- Don't expose stored records to direct heat or light or put the records in basements, attics or damp areas.

Sincerely,

Community of Christ
Church History and Sacred Story Team